



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	HOODWINK		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	JAMBOREE		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Jamboree :intergenerational project that brings together children and senior citizens to bake jam tarts and share memories and thoughts of doing so.Jamboree: visual trail of stolen jam tarts to be discovered across Salisbury venues during festival fortnight.Jamboree: a Royal Challenge to create cake/pudding for the Queen of Hearts Diamond Jubilee celebration.Open to all ages.All culminating on 2 nd June with theatrical jam tart feast and revealing of competition winners to the Queen of Hearts herself. Salisbury Arts Centre 3pm FREE outdoor performance and celebration suitable for all ages.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury Area Board		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		

Where will your project take place?	SALISBURY
When will your project take place?	MAY/JUNE 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Jamboree is in response to a request from Salisbury International Arts Festival for Hoodwink to create a theatrical outdoor event with a nod to the Diamond Jubilee celebrations taking place during the festival fortnight. The project will benefit the local community through providing a focused artistic celebration of the Diamond Jubilee that is free, accessible to and enjoyed by all ages. It is an artistic interpretation and celebration of a well known nursery rhyme and as such does not exclude anyone from participation due to patriotic positions. Jamboree aims to bring together community members of all ages through the shared process of baking jam tarts and the associated memories and thoughts. Jamboree aims to create an opportunity to galvanise all members of the community to be inspired by the challenge to create a cake or pudding for the Queen of Hearts baking contest. Jamboree aims to create a FREE theatrical celebration that brings all age groups together.
How many people will benefit from your project?	1000+
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	There is desire for community focused celebrations in Wiltshire for the Diamond Jubilee. As expressed in the report of Salisbury Area Board 12/1/2012
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. Jamboree creates an artistic activity that is FREE, high quality and accessible for all ages by bringing together the creative work of Hoodwink, the resources, profile and audiences of Salisbury International Arts Festival, Salisbury Arts Centre and Salisbury Playhouse. Additional funding from the Area Board helps to develop the scale and participatory activity of the project. This will involve intergenerational workshops with pre school, and primary age children and senior citizens. The activity will include: Jam tart making, Senior citizens sharing memories and experiences with children, Learning about historical celebratory recipes, ie. Coronation Chicken, Being inspired together to think up a new recipe for the Queen of Hearts. All participants will together be invited attend the live theatrical event.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

n/a

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Salisbury International Arts Festival is a major organisation with well established evaluative practice to report to a number of stakeholders. In addition to this each school and community group will be invited by Hoodwink to feed back on their experience both verbally and in writing.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

SALISBURY INT ARTS FESTIVAL

3000

3000

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31	Month: March	Year: 2011
A - Total income:	£35,173	
B - Minus total expenditure:	£37,252	
Surplus/deficit for year: (A minus B)	£2079	
Free reserves currently held:	£0	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Stephanie Jalland AD x 8 days	£2,000	Own fundraising/reserves	C	£3,000
3 performers x2days	£1,200			£
1 artist/workshop leader x 4days	£800	Parish/town council		£
Production budget	£1,000			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
Total Project Expenditure	£5,000	Total Project Income		£3,000

Total project income B	£3,000
Total project expenditure A	£5,000
Project shortfall A – B	£2,000
Grant sought from Wiltshire Council Area Board	£2,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 01/02/2012

Position in organisation: Artistic Director

Please return your completed application to the appropriate Area Board Locality Team (see section 3)